



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

HARRISBURG AREA YMCA JOB DESCRIPTION

Job Title: **Registered Dietitian**

FLSA Status: Part-Time

Leadership level: Grade 14

Salary Range: \$25.00 – 28.00 Per Hour

Reports to: Executive Director

Revision Date: 08/06/2025

POSITION SUMMARY:

The Part-time Registered Dietitian (RDN) position will lead nutrition-based initiatives for the YMCA Center for Healthy. They will be responsible for completing deliverables as it relates to nutrition seminars, educational programs, counseling sessions, nutritional assessments, cooking demonstrations, and data collecting. These deliverables may be completed within a YMCA branch location or at a community-based location. They will also work alongside YMCA staff to help develop communication content for any related aspects to the role. They will complete reporting standards and other grant related tasks. Because this position is created by grant funding, if there is a substantial reduction in that funding or the funding ceases, the position may be terminated by the Association. At that point, you will be placed on layoff status and considered as a candidate for any future job for which you are qualified.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Develop and deliver engaging and appropriate nutrition education, outreach, and counseling services.
2. Plan and lead cooking demonstrations.
3. Execute all necessary activities to meet grant deliverables and program goals.
4. Accurately collect and report required program data and outcomes.
5. Collaborate with staff to implement and support YMCA Center for Healthy Living programs and initiatives.

QUALIFICATIONS:

- Registered Dietitian (RD) credential, in good standing.
- Valid driver's license with the ability to travel between sites and operate YMCA vehicles.
- Strong communication and interpersonal skills.
- Proficient in Google Workspace and Microsoft Office Suite.
- Must maintain current CPR, First Aid, and AED certifications.
- Must complete and maintain HIPAA training and any YMCA-required trainings.



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WORK ENVIRONMENT & PHYSICAL DEMANDS:

- Hybrid work schedule: must travel between YMCA sites and have access to remote work tools.
- Requires the ability to perform physical activities including but not limited to: standing, walking, bending, kneeling, twisting, lifting up to 50 pounds, and supervising in both indoor and outdoor environments.
- Must have sufficient mobility, strength, and visual/auditory acuity to fulfill essential job duties and support participants safely.

COMMITMENT TO CHILD SAFETY:

As a youth-serving organization, all staff share the responsibility to keep children safe, and this position requires that the incumbent read and sign the separate “Youth Protection Policy for Personnel and Volunteers” statement and abide by it.

Employees and volunteers who directly supervise consumers will:

- Adhere to policies related to boundaries with consumers.
- Attend required abuse risk management training.
- Adhere to procedures related to managing high-risk activities and supervising consumers.
- Report suspicious or inappropriate behaviors and policy violations.
- Follow mandated abuse reporting requirements.

BENEFITS:

Select program discounts (upon eligibility) and free Harrisburg Area YMCA Adult Membership.

SIGNATURE:

This job description may not be all-inclusive. Employees are expected to perform all other duties as assigned. This job description may be modified when appropriate by Human Resources.

I have reviewed and understand this job description. I agree to fulfill my responsibilities as Registered Dietitian in a positive and cooperative manner. I understand that if I neglect my duties, I may be released from duty.

Employee Name

Employee Signature

Date: _____