



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

**Job Title:** School Based Prevention Specialist  
**Reports to:** Executive Director

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### **POSITION SUMMARY:**

The Prevention Specialist is responsible for the delivery of prevention selective, universal and indicated programs designated under Dauphin County Drug & Alcohol. These programs include curriculum based support groups and life skills education for children, adolescents and families.

### **CORE RESPONSIBILITIES/DUTIES:**

- Learn and thoroughly understand the philosophy of Dauphin County Drug & Alcohol, its programs and services and resources available for children and families.
- Network with local schools and community resources to acquaint them with Dauphin County Drug & Alcohol prevention education program continuum and establishes sites for curriculum based support groups or classroom life skills / youth support groups.
- Provide Teacher/Counselor and student presentations to engage schools and teachers, counselors and students in participating in prevention programs.
- Screen program participants to ensure that required program criteria is met.
- Facilitate Prevention Curriculum schools and community centers.
- Facilitate Drug Prevention Education Life skills utilizing evidenced based model prevention programs.
- Facilitate and coordinate access to parenting classes or education for parents in the schools.
- Assist with the development of prevention strategies to provide prevention skills and education, information dissemination, alternative activities, problem identification and referral, community based process, and environmental changes through effective programming.
- Conduct and facilitate informational prevention presentations and public speaking regarding substance abuse and other related issues for parents, families, PTA groups, schools, school faculty and administration as they relate to youth and families who are at risk.
- Actively attend community coalition meeting related to prevent drug and alcohol abuse with youth and adults
- Evaluate results of surveys for participants of evidence based curriculum groups.
- Complete appropriate presentation and program documentation.
- Attend Dauphin County Drug & Alcohol Meetings
- Other duties as assigned.

### **QUALIFICATIONS:**

- Bachelors' Degree in the field of psychology, education, social and/or human services, or public health preferred;
- A minimum of one (1) year demonstrated experience in conducting presentations, group facilitation, training, or teaching adults and adolescents.
- A minimum of one (1) year demonstrated experience in working with children, parents and families.
- Knowledge in Substance Abuse Education
- Demonstrated knowledge of community-based social and human services systems.

- Demonstrated knowledge of chemical dependency, prevention/intervention concepts and strategies, children and family systems.
- Experience working with culturally diverse populations.
- Ability to work some nights and weekends
- Excellent Oral, Written, and Case Management Skills required.
- Other duties as assigned

**ADDITIONAL REQUIREMENTS:**

- Must be able to lift, pull, and carry up to 30 lbs.
- Must have reliable transportation and provide your own transportation to and from schools and community assignments.
- Must be able to work occasional outdoor activities and handle outdoor environmental elements.
- Must be available to work nights and weekends when needed.